

June 11, 2007

The regularly scheduled meeting of the Board of County Commissioners was called to order this 11th day of June, 2007, in the conference room of the Cleveland County Office Building by Chairman George Skinner. Roll was called by Tammy Howard, County Clerk/Secretary and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Mark Meyer, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, Denise Ellison, Brenda Wakeman, Melinda Duke, Neil Vickers, David Batton, Peggy Laizure, James Tyree, Susan Moffat, Sandra Leverett, Sylvia Martin, Eddie Thomason, Annette Pretty, Denise Heavner and Jim Helm.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of June 4, 2007, and there being no additions or corrections, Rusty Sullivan moved that the minutes be approved. Mark Meyer seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #EB-1330 – One-Year (1) Non-Encumbered Contract for Printing of Election Ballots for the County Election Board. The bid term will be from July 1, 2007 through June 30, 2008. The bids, each accompanied by the properly executed non-collusion affidavits is on the following page:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Royal Printing Company, Inc.	
BID: #EB-1330		
DEPT: Election Board		
DATE OPENED: 06-11-07		
List of Individual Items	Awarded To:	
List of Individual Items	Royal Priting Company, Inc.	
One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Election Board.	6-11-07	
The bid term will be from July 1, 2007 through June 30, 2008		
ONE (1) COLUMN - ONE SIDED:		
0-499 - Per C:	\$21.00	
500-999 -Per C:	\$17.00	
1000-9999 - Per M:	\$111.00	
10,000-&Over - Per M:	\$98.00	
Plate Change:	\$21.00	
ONE (1) COLUMN-TWO SIDED:		
0-499 - Per C:	\$25.00	
500-999 - Per C:	\$20.00	
1000-9999 - Per M:	\$131.00	
10,000-&Over - Per M:	\$118.00	
Plate Change:	\$21.00	
TWO (2) COLUMN-ONE SIDED:		
0-499 - Per C:	\$30.00	
500-999 - Per C:	\$24.00	
1000-9999 - Per M:	\$147.00	
10,000-&Over - Per M:	\$129.00	
Plate Change:	\$21.00	
TWO (2) COLUMN-TWO SIDED:		
0-499 - Per C:	\$34.00	
500-999 - Per C:	\$27.00	
1000-9999 - Per M:	\$167.00	
10,000-&Over - Per M:	\$149.00	
Plate Change:	\$21.00	
THREE (3) COLUMN-ONE SIDED:		
0-499 - Per C:	\$39.00	
500-999 - Per C:	\$31.00	
1000-9999 - Per M:	\$168.00	
10,000-&Over - Per M:	\$149.00	
Plate Change:	\$21.00	
THREE (3) COLUMN-TWO SIDED:		
0-499 - Per C:	\$44.00	
500-999 - Per C:	\$34.00	
1000-9999 - Per M:	\$188.00	
10,000-&Over - Per M:	\$169.00	
Plate Change:	\$21.00	
NON-COLLUSION AFFIDAVIT:	YES	
PA-102(1982)		

George Skinner moved, seconded by Mark Meyer, to accept the bids and to award to Royal Printing.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #EB-1331 – One-Year (1) Non-Encumbered Contract for Voting Equipment Carrier Service for Ballot Boxes, Voting Devices, Voting Booths and needed additional equipment for the Election Board. The bid term will be from July 1, 2007 through June 30, 2008. The bids, each accompanied by the properly executed non-collusion affidavits as follows:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Pab Moving & Storage Company	
BID: #EB-1331		
DEPT: Election Board		
DATE OPENED: 6-11-07		
	1	
List of Individual Items		Awarded To:
Non-Encumbered Contract for Voting		PAB Moving & Storage Co.
Device Carrier Service for Ballot Boxes,		6/11/2007
Voting Booths and Poll Booths for the		
Cleveland County Election Board		
The bid term will be from July 1, 2007		
through June 30, 2008.		
ELECTRONIC EQUIPMENT		
CARRIER SERVICE PER HOUR:	\$72.50	
Bid Meet Specs: Yes or No	YES	
Hauling Experience:	10 years Experience with the Election Boad	
Contract Information:	Seth F. Millington	
Contract Person:	Seth F. Millington	
Telephone #:	405-329-1933	
Fax #:	405-6492	
NON-COLLUSION AFFIDAVIT:	YES	
PA-102(1982)		

Rusty Sullivan moved, seconded by Mark Meyer, to accept the bids and to award to Pab Moving & Storage Company.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #COM-1332 – One-Year (1) Non-Encumbered Contract for the Publication of Commissioners’ Proceedings and any Legal Notices required by law per Oklahoma Statutes. The bid term will be from July 1, 2007 through June 30, 2008. The bids, each accompanied by the properly executed non-collusion affidavits as follows:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	OPUBCO Communications Group	The Norman Transcript	
BID: #COM-1332			
DEPT: COMMISSIONER'S			
DATE OPENED: 6-11-07			
	1	2	
List of Individual Items			Awarded To:
One-Year (1) Non-Encumbered Contract			Tabled 6-11-07
for the Publication of Commissioners' Proceedings and any Legal Notices required by law per the Oklahoma Statutes.			
The bid term will be from July 1, 2007 through June 30, 2008.			
1st Publication Per Word:	\$0.14	\$0.15	
2nd Publication Per Word:	\$0.13	\$0.14	
3rd Publication Per Word:	\$0.13	\$0.14	
Subsequent Publications Per Word:	\$0.13	\$0.14	
	Display ads \$.70 per line 1st Pub.		
	\$.65 per line all Subsequent		
	Total Cleveland County		
	Circulation of 23,714		
Contract Information:			
Contact Person:	Thomas Hite	Tammy Griffis	
Telephone Number:	405-475-3266	405-366-3591	
Fax Number:	405-475-3463	405-366-3520	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	

George Skinner moved, seconded by Mark Meyer, to accept the bids for County Bid #COM-1332 and to award and/or reject at a later date.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, George Skinner moved, seconded by Mark Meyer, to table the awarding and/or rejecting of County Bid #BE-1328 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by Mark Meyer, to table the awarding and/or rejecting of County Bid #HWY-1333 – Six-Months (6) Non-Encumbered Contract to provide materials and installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from the bid award date through six-months (6).

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Upon the recommendation of David Batton, Assistant District Attorney, Rusty Sullivan moved, seconded by Mark Meyer, to table discussion, consideration, and/or action to Approve the SIF Insurance 2007/2008 Workers' Compensation Quote in the amount of \$294,399.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Upon the recommendation of David Batton, Assistant District Attorney, Rusty Sullivan moved, seconded by Mark Meyer to table discussion, consideration, and/or action to Approve the Advertising Contract between the Cleveland County Health Department and AT&T Yellow Pages for advertising in the Oklahoma City September 1, 2007 Phone Book with the yearly cost of \$708.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Woodward County Regional Detention Center for Juvenile Detention Services in the amount of \$23.25 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Pittsburg County Regional Detention Center for Juvenile Detention Services in the amount of \$23.25 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Western Plains Youth and Family Services at Beckham County Regional Detention Center for Juvenile Detention Services in the amount of \$29.35 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Pottawatomie County Public Safety Center / Carter Hall for Juvenile Detention Services in the amount of \$19.77 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Sac & Fox Nation for Juvenile Detention Services in the amount of \$21.11 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Muskogee Youth Services for Juvenile Detention Services in the amount of \$23.27 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Canadian County Juvenile Detention Center for Juvenile Detention Services in the amount of \$19.31 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Contract between the Board of County Commissioners and Texas County Juvenile Detention Center for Juvenile Detention Services in the amount of \$29.36 per day per child from July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Neil Vickers.

Mr. Vickers stated during this 7-day reporting period the average population per day of the Cleveland County Detention Center was 208 prisoners. This average was 3 less than the previous week. During this week the City of Norman averaged 14 municipal prisoners per day and the City of Moore averaged 4 prisoners per day. During this week's period the Sheriff's Office transported 15 prisoners to other jurisdictions after hearings were conducted in the Cleveland County Court System. District Judges released 9 prisoners held for court costs and fines after new terms were set. One prisoner who had been brought in from the DOC was convicted of an additional crime and was returned to the Department of Corrections. There are presently 33 defendants placed on electronic monitoring. During this past weekend from Friday until Monday morning, 75 people were arrested and booked into the Detention Center. Of the 75, 54 were held on state charges and 21 on municipal charges. On Monday morning, 25 of the 75 arrested remained in jail – 15 on state charges and 10 on municipal charges. Of the 75 arrested over this weekend period, 29 were arrested on alcohol related charges – 15 for driving under the influence and 14 for public intoxication. Mr. Vickers will continue to monitor the jail population and make recommendations when he can.

Rusty Sullivan moved to accept. Mark Meyer seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Renewal Contract between the Cleveland County Assessor and Visual Lease Services for Annual Support in the amount of \$21,000.00. Contract is from July 1, 2007, thru June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

George Skinner moved, seconded by Mark Meyer, to approve the Juvenile Services Agreement between the Board of County Commissioners and Sequoyah Enterprises, Inc., for FY07/08 for Juvenile Detention Services in the amount of \$23.26 per child per day.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Renewal Contract Maintenance Agreement between Cleveland County Assessor and Environmental Systems Research Institute for Computer Maintenance in the amount of \$11,100.00 per year, beginning July 1, 2007, thru June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Renewal Contract between Cleveland County Assessor, and G. E. I. CalGraph for K & E 3660 copy machine in the amount of \$760.20, beginning July 1, 2007, thru June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Copier Maintenance Agreement between the Cleveland County Purchasing Department and Sooner Copy Machines, Inc. for a Sharp Copier #AR-M355N in the amount of \$595.00 and copy charge of .01¢ after 60,000 allowable copies, beginning July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Copier Maintenance Agreement between the Cleveland County Commissioners Office and Sooner Copy Machines, Inc. for a Sharp Copier #AR-M350N in the amount of \$59.00 and copy charge of .021¢ after 3,300 allowable copies per month, beginning July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Copier Maintenance Agreement between the Cleveland County Emergency Management and Sooner Copy Machines, Inc. for a Ricoh #AF-350E in the amount of \$595.00 and copy charge of .01¢ after 60,000 allowable copies, beginning July 1, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 302,835.55
T1C	6,248.83
T2A	2,690,309.78
T2B	46,025.56
<u>T3</u>	<u>1,595,531.53</u>
Total Unrestricted	\$ 4,640,951.25

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the May, 2007, monthly reports of the following:

- a. Dorinda Harvey, County Clerk
- b. Denise Heavener, County Assessor
- c. Saundra DeSelms, County Treasurer
- d. F. DeWayne Beggs, County Sheriff
- e. Rhonda Hall, Court Clerk
- f. Paula Roberts, Election Board Secretary
- g. Shari Kinney, Health Department

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 07-5785 – SM2 Xpedx – Oklahoma City \$ 1,000.00
 - 07-5790 – R2 The Norman Transcript 2,500.00
 - 07-5791 – B2B Ben E. Keith 2,500.00
 - 07-5792 – B2B U.S. Foodservice, Inc. 2,500.00
- b. Sheriff Service Fee Fund
 - 07-5788 – CFB2 Security Bankcard Center 2,500.00
- c. Sheriff Revolving Fund
 - 07-5789 – CFBRE2 Ken’s Discount Pharmacy 1,000.00
- d. Health Fund
 - 07-5745 – MD2 Absolute Transcription, LLC 2,000.00
- e. Fair Board Fund
 - 07-5702 – FF2 Creative Printing 150.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

07-0083 – HR2	07-0205 – T2A
07-0087 – HR2	07-0226 – T2A
07-0176 – E2	07-0695 – T2A
07-0256 – SM2	07-0933 – T2A
07-0337 – C2	07-1285 – T2A
07-0362 – C2	07-1390 – T2A
07-0367 – C2	07-1451 – T2A
07-0375 – C2	07-1617 – T2A
07-0414 – B2A	07-1618 – T2A
07-0424 – B2A	07-1778 – T2A
07-2092 – B2A	07-2530 – T2A
07-2129 – C2	07-2633 – T2A
07-4628 – B2A	07-3108 – T2A
07-4835 – B2B	07-3512 – T2A
	07-4494 – T2A
07-0357 – MD2	
07-2348 – MD2	
07-2946 – MD2	
07-2960 – MD2	
07-4974 – CFBRE2	07-4214 – CFC2
07-5088 – CFBRE2	07-4346 – CFC2
	07-4378 – CFC2
07-3221 – CFB2	
07-3670 – CFB2	07-1193 – FF2
07-4173 – CFB2	07-3441 – FF2
07-4744 – CFB2	07-3442 – FF2
07-4840 – CFB2	07-4999 – FF2
07-5279 – CFB2	
	07-3140 – CFFP2
07-2913 – CFBC2	
07-4176 – CFBC2	
07-4837 – CFBC2	

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY06/07

a. General Fund	\$ 161,665.27
b. Highway Fund	84,475.47
c. Health Fund	18,013.63
d. Sheriff's Service Fee Fund	12,752.38
e. Sheriff's Revolving Fund	3,696.01
f. Sheriff's Commissary Fund	1,065.10
g. County Clerk Lien Fund	286.48
h. County Clerk Preservation Fund	600.00
i. Fair Board Fund	5,056.36

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Skinner called for miscellaneous discussion.

Susan Moffat introduced Sandra Leverett. Ms. Leverett will be working with the OSU Extension Center temporarily for 2-months as the Horticulture Agent.

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Mark Meyer seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion carried.